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AHIP-M-49
25 February 1958

IAC AD-HOC SUB-COMMITTEE ON INFORMATION PROCESSING

Minutes of Forty-ninth Meeting, 20 February 1958

Members Present:

AIR - Col. John H. Lackey
NAVY - Mrs. K. C. Young
ACSI - Col. Charles A. Henne
AEC - Mr. John A. Anderson
CIA - Mr. Paul A. Borel, Chairman

[Redacted]

Others Present:

ACSI - Mr. Samuel McKee
GRCG - Capt. John J. Kassouf
ARDC - Dr. Harold A. Wooster
STATE - Mr. Sidney Buford
CIA - [Redacted]

1. The minutes of the Forty-seventh and Forty-eighth meetings were approved as written.
2. Capt. Kassouf, Chairman, Graphics Research Coordinating Group (GRCG) briefly described the efforts of this informal committee to promote cooperative procurement, processing and service of graphics materials among fifteen of the principal military and intelligence organizations of the government.

His group has met monthly since its organization in 1949 and over that period has dealt with such matters as:

- a. Development of an optimum stereo print program.
- b. Exploitation of graphic content of captured documents.
- c. Organization of newsreels and movie film resources.
- d. Security classification problems.
- e. Provision of Defense photographs to CIA.

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Capt. Kassouf reported that formal status had recently been considered for his Group under the JIG/JCS but that the proposal had been rejected by some members who felt that an informal organization with local control would permit more effective performance.

For the long range future, Capt. Kassouf expressed as his personal opinion, that the graphics programs of the member agencies would profit from (a) centralized control of requirements passing from headquarters to collectors in the field, (b) development of a common indexing system, and (c) cooperative measures towards a central repository system and centralized graphics retrieval service for users.

3. The Chairman invited Dr. Harold A. Wooster, Director of Research Communications, Office of Scientific Research, ARDC, to report on the programs of his Office.

Dr. Wooster's organization consists of three Divisions dealing respectively with technical information and intelligence, research reporting, and liaison and analysis. About one-third of his staff of 120 are scientists. The Office writes some 700 contracts annually with an average value of about \$15,000 of which 80% are placed with universities and 20% with industry. No research is performed by the ORC staff. Cross service agreements are maintained with the Bureau of Standards and the Office of Naval Research. Emphasis is concentrated on long-range problems in the development of information storage and retrieval systems.

Dr. Wooster cited as recent representative products under ORC sponsorship, the papers by Dr. Mortimer Taube on information theory, a recent contract with Western Reserve's Center for Documentation --- for a study on a General Theory of Documentation and Searching Strategy, a contract with Calvin Mooers (Zator coding) for research in special applications of computers, work in the chemistry of photo developers and, finally, expansion of the searching capabilities of Eastman's Minicard and certain late IBM computer models.

4. For mid-March the Office of Scientific Research is sponsoring a Symposium on Information Systems at the Shoreham Hotel. Many of the principal American experts in this field will participate. Attendance by interested persons not presently invited may be arranged through AHIP.
5. The Committee agreed to a change in meeting time from 1400 to 1345 hours on Thursdays. The next AHIP meeting was called for 1345 hours, 20 March in the 1st floor Conference Room of CIA's East Building. The agenda for that meeting will include a resume of the current status of the DDP/CIA project with 25X1
 All members were invited to propose attendance at meetings for interested persons in their respective agencies.

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- STAT 6. [] CIA presented the first annual report (SGILS-R-1) of the AHIP Standing Group on Inter-Library Services. He stated that the IAC libraries had found the association of distinct value in standardizing procedures and locating resources. He suggested further that the AHIP Working Group on Equipment Research support the objectives of his Group by identifying and promoting installation of rapid and cheap document reproduction equipment.

The State Department representative, Mr. Buford, questioned the language of the report, p. 6, in which the Group recommended "the appointment of an additional State member who is concerned with documentary material not filed in the State Library." To prevent possible confusion in the assignment of Department responsibility for AHIP matters it was agreed to modify the statement to read: "We invite the participation as regular observers of personnel from each member agency who are immediately responsible for the management of documentary materials."

There was discussion in detail of measures which might be adopted to improve access to State Department documents by analysts in the other IAC agencies and the State Department representative undertook to investigate and report back at a future meeting.

The report was accepted by AHIP and the Standing Group was requested to continue in operation pending the proposed AHIP reorganization.

- 25X1 7. [] Central Reference facilities was postponed until the March meeting.

8. AHIP members were notified of an article on the Department of State Library in the Library Quarterly for January by Arthur B. Berthold of that organization. Reprints are being requested.

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